



1650 McReynolds Avenue, N.W.
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Instructions for Assembly and Use R999 8-ROLL & R998 4-ROLL Vertical Dispenser / Cutter

***PLEASE EMPLOY CAUTION WHEN USING THESE UNITS. ALTHOUGH BLADES ARE DULL THEY ARE UNDER TENSION AND CAN STILL CAUSE HAND AND FINGER INJURIES. ALSO, BE AWARE WHEN FULLY LOADED WITH PAPER, THESE UNITS CAN WEIGH UPWARDS OF 450 LBS. NEVER ALLOW CLIMBING OR RIDING.

1. ONCE REMOVED FROM CARTON, INSTALL CASTERS AS SHOWN IN DIAGRAM USING 1/2" HEX NUTS AS SHOWN IN DIAGRAM. (ONLY THE 8-ROLL VERTICAL IS PICTURED.) TIGHTEN SECURELY.
2. PULL BLADES OPEN UNTIL THEY LOCK.
3. IT IS ADVISED THAT TWO PEOPLE SHOULD WORK IN TANDEM TO INSTALL INDIVIDUAL ROLLS. WHEN LOADING UNIT, BE SURE PAPER FEEDS LEFT TO RIGHT. ALSO IT IS IMPORTANT THAT THE ROLLS ARE CENTERED UPON THE LOWER PAPER HOLDER ASSEMBLY IN ORDER FOR MATERIAL TO SPIN FREELY. ONCE THE BOTTOM IS SECURELY RESTING ON THE LOWER PAPER HOLDER ASSEMBLY, SLIDE THE TOP DOWEL THROUGH THE ROLL. CLOSE BLADE. THE BLADE SHOULD NOW BE RESTING FIRMLY AND EVENLY AGAINST PAPER ROLL.
4. REPEAT STEP 3. FOR THE REMAINING CUTTING STATIONS.

MANUFACTURER PART NUMBERS:

- #1019RG - TOP HOUSING/ARM ASSEMBLY
- #1019LG - BOTTOM HOUSING/ARM ASSEMBLY
- #26138P - REGULAR VERTICAL BLADE (39-1/2")
- #10110 - FORMED DOWEL ASSEMBLIES (7-11/16")
- #376 - NON-LOCKING CASTER
- #377 - LOCKING CASTER
- #378 - 1/2" HEX NUT FOR SECURING CASTER
- #1000 - LOWER PAPER HOLDER ASSEMBLIES

CONSISTS OF:

- #1006 - 5/16" x 4" BOLT
- #1009 - 5/16" LOCK WASHER
- #1025 - SMALL SPACER
- #1033 - LARGE WASHER
- #1040 - 5/16" SAE FLAT WASHER (2)
- #11390 - LARGE PLASTIC SPACER (2)
- #1007 - 5/16" HEX NUT



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